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Reg. No.

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III Semester B.B.A. Degree Examination, March/April - 2023

BUSINESS ADMINISTRATION

Human Resource Management

(CBCS Scheme Repeaters 2019 - 2020)

Paper : 3.4

Time : 3 Hours

Maximum Marks : 70

Instructions to Candidates:

Answers should be written completely in English only.

SECTION - A

Answer any Five questions. Each question carries 2 marks.

(5×2=10)

1. a) Give the meaning of HRM.
- b) State any two objectives of HRM.
- c) What do you mean by Job enrichment?
- d) Mention any two uses of job analysis.
- e) Write any two advantages of training.
- f) Name any two internal sources of recruitment.
- g) What is performance appraisal?



SECTION - B

Answer any Three questions. Each question carries 5 marks.

(3×5=15)

2. List out the significance of Human Resource Planning.
3. Briefly explain the methods of performance appraisal.
4. Describe the need for training.
5. Narrate the reasons for transfer.

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SECTION - C

Answer any 3 questions. Each question carries 15 marks.

(3×15=45)

6. Explain the sources of recruitment.
 7. Explain the steps in selection process.
 8. Discuss in detail the uses and limitations of performance appraisal.
 9. What is induction? Explain the purpose and problems faced during induction.
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